Cashless Catering – Student Instructions

With the exception of vending machines, purchase of food at College is cashless. All students should take the following steps to register their College ID card for cashless purchases.

Step 1 - Go to https://www.upay.co.uk/app/.

Step 2 - Click '**Register for a Upay account'.**

Step 3 – Complete the registration form. Enter the **affiliate ID** which is **SFCF** .

Enter your **email address** *(this is where all communications from Upay will come into and is the username that you will use to sign in)* and mobile number *(optional)*.

Agree to the **Terms and Services** Messages and set your **Marketing Communication** preferences.

Step 4 – Enter your **User ID** *(this is the five digit number from your ID badge).*

Step 5 - Confirm **your name.**

Step 6 - You will then be asked to **create a password** for this account.

Step 7 - Congratulations, your Upay Online Registration is **complete**.

You can log in to the account you have created and top up (you will need your debit card to do this). You can find the link to Upay on CristalWeb in the **'More'** section.

You can also download the **Upay iOS/Android app** from your app store.